



## Iowa Chapter International Association of Arson Investigators

### MEETING MINUTES

February 24, 2017

- I. Call to Order- The monthly meeting of Officers and Directors of the Iowa Chapter of the International Association of Arson Investigators was called to order by President Spykerman at 9:06 am, via conference call.
- II. Roll Call- Board and Directors
  - Zach Spykerman – President –Present
  - Jeff Haler – 1<sup>st</sup> Vice President –Excused
  - Greg Siembieda- 2<sup>nd</sup> Vice President- Excused
  - Paul O’Connell – Secretary/Treasurer - Present
  - Brian Greer – Director of Investigation - Present
  - G. Terry Smith – Director of Insurance – Excused
  - Kimberly Shepherd – Director of Prosecution – Excused
  - John Ticer – Director of Detection – Present
  - Daniel Roberts – Director at Large, West – Present
  - Melaine Whitchelo- Director at Large, East – Excused
  - Jeff Hutcheson – Past-President - Present
- III. Secretary/Treasurer’s Report – Paul O’Connell
  1. Minutes: Motion to accept the January 6, 2017 meeting minutes by Director Greer, 2<sup>nd</sup> by Director Ticer. Motion passed.
  2. Finances: Paypal- \$86.49, Savings- \$25, Checking- \$9,274.93, CD’s- \$31,347.79, 2<sup>nd</sup> Checking- \$2.96, Savings- \$10,000
    - I. New Savings account opened with \$10,000. Had some internet issues with the website so had an additional \$350 bill from Webspec to get items repaired.
- IV. Officer & Board Reports
  1. President – Zach Spykerman: Been asked by David Bridges to be a Presentation Monitor at the IAAI ITC.
  2. 1<sup>st</sup> VP – Jeff Haler: Asked the board to place an ad in the Iowa Firefighter newspaper for the Scholarship. Motion made by Director Roberts, 2<sup>nd</sup> by Director Ticer. Motion passed.
  3. 2<sup>nd</sup> VP – Greg Siembieda: No Report.
  4. Secretary/Treasurer – Paul O’Connell: Attending the ITC this year.



## Iowa Chapter

### International Association of Arson Investigators

5. Director West – Dan Roberts: All Firefax information is in. Will not be available all month of April as he is getting a State Farm Arson dog and will be training with them all month.
6. Director East – Melaine Whitchelo: No Report. President Spykerman will email her about Firefax.
7. Director of Detection – John Ticer: Sent a copy of the new Lunch ‘n Learn sign in sheet out. No objections. Kenkel will email certs to O’Connell to be emailed out. Kenkel needs to know who is teaching, name of topic and how many instruction hours. We will do the same for the yearly seminar and have check boxes to pass around for each day. Would like to get a couple of people to go to the Attorneys Association in Okoboji in June.
8. Director of Prosecution – Kim Shepherd: No Report.
9. Director of Investigation – Brian Greer: Busy with work.
10. Director of Insurance – G. Terry Smith: No Report.

#### V. Committee Reports

1. Site Selection Committee – Clark /Haler: Need to start looking at locations for 2019.
2. Financial Review Committee – Shepherd: Compilation completed and sent to O’Connell.
3. Awards – Siembieda: No Report.
4. CFI – Smith: No Report.
5. Chaplain – Hartzler: No report.
6. Historian – Clark: No Report.
7. Communications – Siembieda: No Report.
8. Firefax – Nelson/Roberts: President Spykerman will email Director Whitchelo. There was a delay in printing. Please get your articles in for the next one.
9. Constitution/Bylaws – Hutcheson: No report.
10. Ethical Practice, Grievance & Appeal – Shepherd: No report.
11. Membership – O’Connell: 65 members including 4 new members since 2016 seminar.
12. Nominations – Whitchelo: No Report.
13. Past President’s Council – Grier: No Report.
14. Scholarship – Haler: Emails have been sent to numerous organizations in the state to push for more applications.
15. Training – Spykerman:
  - i. Lunch ‘n Learns:
    1. Ticer – Lunch ‘n Learn scheduled for April 18 in Sioux City.



## Iowa Chapter

### International Association of Arson Investigators

2. Alternative Fuel Vehicle class at GMRC on March 7. 32 registered so far. It is a pilot class and a Train the Trainer class.
16. Iowa CFI- The IFSTB is working to National Certifications back in place. They are lacking skills in certifications. The 2 week skills may be changed as well. Per NFPA 1033, still need to have 1 accidental and 1 arson fire for certification. To recertify, the IFSTB will send a letter to the person recertifying and their supervisor. There will be an entire 2 hour block about report writing at the 2 week school.
- VI. Old Business – None.
- VII. 2017 Seminar
  1. Seminar topics-updates
    1. Litigating Fire Losses: What Origin and Cause Consultants Should Know- The contract is signed and is a flat fee of \$4500 for Thursday class.
    - ii. Interviewing- O’Connell
      1. Confirmed with Chief Quinn and is booked. No fees.
    - iii. Lipo Battery Fires/Drones- Spykerman
      1. Hartzler will have about on hour on Tuesday night. Hutcheson and Council Bluffs FD will have another hour on Tuesday night.
    - iv. Social Media- Ticer
      1. Booked, speaker from Virginia. Need to cover flight, hotel, per diem and transportation. Wednesday afternoon.
    - v. Mental Health and Fire Investigations- Ticer
      1. Minnesota Fire Marshal’s Office will be speaking. Wednesday morning.
- VIII. New Business
  1. IAAI Endorsements – Bridges, Kuticka, Kanavy
    - i. Bridges and Kuticka already endorsed by membership at 2016 seminar. Motion by Director Ticer to endorse Kanavy, 2<sup>nd</sup> by Director Greer. Discussion on what if we get any others asking for our endorsement. Discussion on if we should endorse any. Motion was retracted and will decide as it gets closer if we will endorse any others. If there are no other endorsements by March 27<sup>th</sup>, then we will endorse Kanavy.
- IX. Good of the Chapter
  1. Former Council Bluffs Fire Marshal, Dan Brandstader, passed away
  2. Congratulations to President Spykerman on attaining his CFI.
- X. Adjournment



## **Iowa Chapter**

### **International Association of Arson Investigators**

1. Next meeting will be Friday, April 28, 2017 at the Gateway Conference Center/Hotel in Ames. Will be meeting with conference center staff and tour the facility.
2. Motion to adjourn at 10:44 am by Secretary/Treasurer O'Connell, 2<sup>nd</sup> by Director Ticer. Motion passed. Sec. O'Connell will send an email notification.

Respectfully submitted,

Paul O'Connell  
Iowa Chapter IAAI, Inc.  
Secretary/Treasurer